

## **FREQUENTLY ASKED QUESTIONS**

If you are contacted by a supplier after they receive a postcard, you may be asked certain questions with regard to the supplier registration process. Here is a list of some frequently asked questions and responses.

- **Do I have to complete the registration?**
  - Yes, all Suppliers of Daiichi Sankyo are required to complete this survey.
- **Why is Daiichi Sankyo requesting this information?**
  - As a Federal Contractor Daiichi Sankyo is required to request this information from all of its suppliers.
- **What will Daiichi Sankyo do with this information?**
  - Daiichi Sankyo gathers this information in order to provide the federal government with aggregate spend amounts for the different business classifications such as small, large, hubzone, etc.
- **Daiichi Sankyo is a Federal Contractor? What does that mean?**
  - That means it sells goods and services to the U.S. government. Firms that sell to the U.S. Govt. and meet threshold requirements must provide this information annually.
- **What is a HubZone (or any other small business category)...?**
  - This information is available on the online registration form.
- **What will happen if I do not complete this application?**
  - Daiichi Sankyo requires that all their suppliers complete this information.
- **Who is Intelleges and why are they contacting Daiichi Sankyo suppliers?**
  - Intelleges is a software company Daiichi Sankyo has hired to gather supplier profile & Compliance information. They provide a timely an easy mechanism for the supplier to only have to respond once to Daiichi Sankyo. The information is gathered in compliance with Daiichi Sankyo confidentiality requirements.
- **What does the red asterisk \* mean?**
  - The red asterisk indicates that the field is a required field and data must be entered.
- When completing the online registration, you will need to have the following information available:
  - Federal ID Number
  - NAICS Code
  - DUNS Number
  - Company Information
  - Address and Contact Information
- Once you press “Next” on the screen, the data entered is automatically saved.
- The Online registration will take approximately 5-10 minutes to complete.
- Please note that completing the online registration with Daiichi Sankyo does not guarantee business.
- **If you have additional questions regarding the registration process please call 1-866-543-2603 or email us at the email address provided in the postcard.**